

MBFD Inspections Checklist

Fire Extinguishers- Must have Class ABC fire extinguisher(s) that are serviced and tagged by a third party company (VSC, Pye and Barker, Tyco/Simplex, etc.) who will perform an annual inspection of the fire extinguisher(s). Fire extinguishers must be mounted in a clearly visible area that is easy to access. Businesses with a commercial kitchen must also have a Class K fire extinguisher that is visibly mounted near cooking equipment.

Exit and Emergency Lights- Exit and Emergency lights will be tested by pressing the test button on the unit. If the Exit sign lights up or the Emergency lights illuminate then the sign is working properly. If this does not happen then the battery inside needs to be replaced, or the sign needs to be completely replaced. The same companies above can help with these signs as well if you don't feel like you have the capability of servicing this equipment yourself. All Exit and Emergency signs that were originally in place need to be operational and depending on renovations to the business more may need to be added as well for proper visibility.

Circuit Breaker Boxes- Circuit Breaker Boxes need to be free and clear of debris with at least 3 feet of clearance around them for easy access. If breakers are removed, or there are any empty slots already in the box, they need to be replaced with covers to eliminate the chance of someone being electrocuted by inadvertently reaching into one of the empty slots.

Extension Cords and Surge Protectors- Extension cords cannot be used as a permanent electrical source. Surge protectors can be used, but you cannot link 2 surge protectors together to plug in multiple things as this could overload the surge protector and cause a fire. Any open or exposed wires must be removed or covered by an electrical box even if they are not live.

Hood Systems- Kitchen Hood Systems must be cleaned at least every 6 months by a third party cleaning company and properly marked with a sticker on the hood system to show the last time that it was serviced. The hood system must also be serviced every year to make sure that it is operational.

Alarm and Sprinkler Systems- Alarm Systems must be serviced once a year and have paperwork showing that it has been serviced and operational for up to 3 years with the current business. Sprinkler systems must also be maintained every year by a third party company and tagged showing that it is operational, and you should also have the last 3 years of paperwork available to review for any issues that the system might have had in that time.